

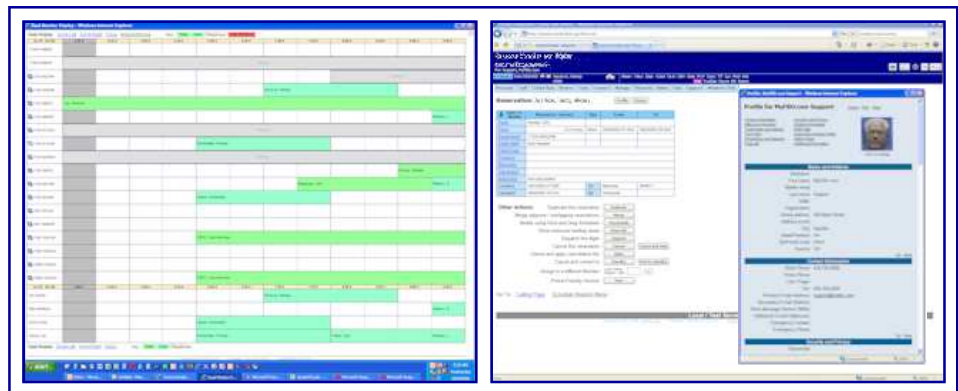
# Subscriber News

For MyFBO.com Subscribers  
Sept. 25, 2008 Issue 45

## Busy Front Desk? Two “Heads” Are Better Than One

In computer jargon, a “head” is the machine’s monitor or screen. With the appropriate display adapter, all current versions of the Windows® operating system support two monitors.

synchronized – clicking a reservation on the second display shows the reservation details on the primary display. Changing or dispatching a reservation immediately updates the dual view schedule.



MyFBO.com has long supported dual-monitor computers. One monitor displays the online system as usual. The other shows a special daily schedule – one that includes dispatch status as well as late aircraft returns. In addition, content on the two displays are

The example above shows the dual view schedule on the left and the standard display on the right – overlaid by a customer profile window. The user can see every detail at one time! Open the dual view schedule by clicking the “1-2” header icon (see article below).

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### Bits and Pieces

#### Schedule Colors

Want more contrast between dual and solo flights? Think that charter flights should be chartreuse instead of cyan?

Schedule colors are now user defined, and can be set by System Administrators using the Formats & Defaults - Schedule parameters.

As a precaution, all schedule colors can be returned to their “standard” values with a single click.

## Online Help

The online help system is available to all staff users by clicking the question mark (?) icon in the MyFBO.com page header. It often provides quick answers to your questions.

Recent major upgrades to the online help system include:

- New “User Guides” for dispatchers and instructors
- Updated documents for all financial and receipt-related parameters

Please do not hesitate to give us your suggestions for additional online help topics.

### Header Icons Defined

When they appear, the left and right arrows show that you can scroll through the data in the main work area.

The printer icon prints only the work area. (The printer icon in your browser prints the entire display including the header.)



The 1-2 icon opens the dual monitor display window (see article above).

The (?) icon shows the online help system window. When possible, the window opens to help about the content of the work area.

The icon with circular arrows logs the present user out and opens the log in window for the next user.

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## Advanced Curriculum Tracking Enhancements

Premium +  
Editions

The MyFBO.com Advanced Curriculum Tracking (ACT) Feature has been enhanced. New features include digital signatures, additional internal controls, and “S” grades.

When enabled, digital signatures force the student and/or instructor to enter their password as their signature before a training record can be saved. A record of the signature is stored and displayed on related training reports. This enhancement conforms to FAA Guidelines set forth in AC120-78.

Digital signatures are enabled on the Admin tab in the general Format and Default Parameters. There are two applicable settings. The first is whether signatures are required. The second setting is whether the stu-

dent's signature is required if it is a ground lesson.

For more information, see the online help system – “FAA 141 Approval” under Curriculum Tracking.

In addition to signatures there is a new Receipt Preparation Parameter that forces a training record to be entered before a receipt can be closed for curricular flights. This is an optional setting that serves as an internal control.

The ACT also now includes an “S” for Student grade. Regardless of grading system in use, ACT now allows for an “S” to be entered by the student grading their solo flights. The “S” signifies that the task was completed and “checked off” by the student.

## Read-Only Access

The read-only access feature has been updated to optionally allow read-only users to see customer record details – but only for their own customer group. At least one subscriber will be using this feature to allow a foreign airline client to see the detailed progress of their students.

The read only feature can be used in a variety of ways. Examples include allowing the FSDO access to Part 141 curricular data, aircraft maintenance data, or service orders; allowing a repair center access to maintenance data; or allowing an airport authority access to fuel sales data.

## More New Features

### Flight Staff Graphical Schedule

In addition to the tabular schedule long available from their Personal Menu, instructors / flight staff can now retrieve and print a graphical schedule of their upcoming flights. This new schedule is designed to fill a printed page, allowing room for the addition of notes.

### Sport Pilot Enhancements

For U.S. subscribers, the Qualification and Limitation Parameters have two new checks added:

- Sport Pilots have a valid driving license on file
- The aircraft to be reserved or dispatched is an LSA (land or sea plane, two seats, and gross weight).

### Percentage Leasebacks

Premium +  
Editions

The leaseback calculations have been enhanced to support percentage of revenue payments in addition to dollars per hour payments.

### Fuel Management

Premium +  
Editions

The Fuel Management Menu now includes a Fuel Purchase History report. This report can be used to calculate the value of your fuel inventory.

In addition, the Fuel Management Menu now includes a report of highest fuel tank meter readings. This report includes the three highest readings for every meter, and can be used to correct meter reading data entry errors.

### Inventory Valuation

Advanced  
Edition Only

Two enhancements have been made to inventory valuation reporting. First, it is now possible to do “as of” valuation, determining inventory value at the close of any month. Second, the list of valuation options (first in/first out, wholesale, and retail) has been expanded to include Average Cost valuation.